

ROOM RENTAL REQUEST FORM

Please send the following information to Robin Stolba at info@foretlablanche.org. Once we confirm the availability of the room you wish to rent, we will send you a contract to be signed by the person responsible. You can contact us at 819-281-6700 for more information.

Name of the organization and your mission	
Name of the person in charge	
Phone number	
Email	
Rental date	
Time (start and end of the activity)	Arrival :Departure :
Describe your activity	
Number of people	
Required meeting room (large room, adjacent room, office, library)	
With or without a projector?	
Will your group be using the kitchen?	